

Floyd Memorial Library
Board of Trustees Meeting
Monday, December 4, 2023

- I. 6:03 Meeting called to order by Mulvaney
 - A. Peter Sacks, Diane Mulvaney, Kathryn Kapell, Tom Byrne, Emily Smith-Ewing, Ellen Nasto, Brenna Leveille

- II. **Approval of October Minutes**
 - A. Sacks motioned to approve, Byrne seconds. All approved.

- III. **Friends Group Report**

- IV. **Treasurer's Report**
 - A. Proposal to move grant money into savings account
 - B. Smith-Ewing approves, Byrne seconds. All approved.

- V. **Public Comment**
 - A. No public comment

- VI. **Correspondence**
 - A. None

- VII. **Personnel Report**
 - A. Jennifer Antonucci - hired as part-time circulation assistant hired 11/15/23
 - B. Sarah Batchelder - hired as full time Children's Services Librarian 11/15/23
 - C. Vicky Kotula resigned 11/10/23

- VIII. **Director's Report**
 - A. Ellen shared details of the report.

- IX. **New Business**
 - A. Community Survey - Tom created a draft and then found a version of a survey that will help guide the development of our survey.
 - B. Bonuses - Mulvaney motions to approve; Smith-Ewing seconds. All approved.
 - C. SCLS News - Fees will increase by \$168 next year and Livebrary.com Downloads costs for 2024 will increase by 11%.
 1. Mulvaney motions to approve the budget increases, Byrne seconds. All approve.

 - D. 2024 Meeting Dates -
 1. January 8th
 2. February 5th
 3. March 4th

4. April 8th
5. May 6th
6. June 3rd
7. July 1st
8. August 5th
9. September 9th
10. October 7th
11. November 4th
12. December 2nd

X. Old Business

- A. Building and Garden renovations
 1. Eligio came in to give quotes for the garden renovation
 - a) Recommendations to get at least two more quotes.
 - b) Will move forward with recommendations
 2. We will need to get on the docket at the Historical Planning Board to get approval for the work on the soffits.
 - a) Fixing the roof will be separate from the other renovations
 - b) Ellen has received estimates for the roof quotes
 - (1) Tom reaching out for one more quote
 3. Funds from the grant are to be matched by the Library and used for the soffits and the garden

XI. Committee Reports

- A. Budget and Finance
 1. Committee will meet in January to review the upcoming budget.
- B. Building and Grounds
- C. Long Range Planning
- D. Policy and Publicity
- E. Personnel

XII. New Member:

- A. Babbet Cornine interested in becoming a board member. Shared background in public school work, specifically her work on budget management.
 1. Sacks votes to approve; Leveille seconds. All approved.

XIII. Executive Sessions - Entered at 7:27 Completed at 7:35

XIV. Meeting adjourned - 7:36

