

**Floyd Memorial Library**  
**Board of Trustees Meeting**  
**Monday, February 5, 2024**

- I. 6:01 Meeting called to order by Mulvaney
  - A. Peter Sacks, Diane Mulvaney, Kathryn Kapell, Tom Byrne, Ellen Nasto, Brenna Leveille
  
- II. **Approval of December Minutes**
  - A. Sacks motioned to approve, Mulvaney seconds. All approved.
  
- III. **Friends Group Report**
  - A. No Report
  
- IV. **Treasurer's Report**
  - A. All reserves and accounts are in good standing.
  - B. Byrne motioned to approve, Leveille seconds. All approved.
  
- V. **Public Comment**
  - A. No comment.
  
- VI. **Correspondence**
  - A. No correspondence
  
- VII. **Personnel Report**
  - A. Alexia Elizabeth left in January
  - B. Christina North joined staff as a part time circulation assistant
  - C. Michael Nelson is shifting into the position of Teen Services Specialist
  
- VIII. **Director's Report**
  - A.
  
- IX. **Committee Reports**
  - A. **Budget and Finance**
    1. Budget committee previewed the budget and had no issues. Budget has been shared with the board for review in advance of a vote in March.
  
  - B. **Building and Grounds**
    1. Still waiting for quotes.
  
  - C. **Long Range Planning**
    1. Smith-Ewing and Byrne reviewed the survey and made edits. Discussed edits at the meeting and will revisit and revamp.
  
  - D. **Policy and Publicity**

## **E. Personnel**

### **X. New Business**

#### **A. Timekeeping Software**

1. ADP clock in strategy. Nasto will decide which method to use.

### **XI. Old Business**

#### **A. Mulvaney has the board email information.**

#### **B. Update on the "Makerspace" Grant**

1. "Maker Space" room will be used as a teen space in the afternoons with a smart board. Nasto reviewed this with Mr. Ribadeau

### **XII. Kapell motioned to close the meeting. Byrne seconds. All approved.**