

Floyd Memorial Library
Board of Trustees Meeting
Monday, March 4

- I. 6:05 Meeting called to order by Mulvaney
 - A. Peter Sacks, Diane Mulvaney, Tom Byrne, Babette Cornine, Ellen Nasto, Brenna Leveille

- II. **Approval of December Minutes**
 - A. Sacks motioned to approve, Mulvaney seconds. All approved.

- III. **Friends Group Report**
 - A. No Report

- IV. **Treasurer's Report**
 - A. Bleich Estate second half of payment received - \$28,548
 1. Will be moved into investment account
 - B. Budget needs to be approved to be presented at the school district meetings for a school budget vote in May. Sacks moves to pass the budget. Byrne seconds. All approve.

- V. **Public Comment**
 - A. One attendant, no comment.

- VI. **Correspondence**
 - A. Bleich estate letter.
 1. Ellen will send a "Thank You" letter back to the law firm that sent the money

- VII. **Personnel Report**
 - A. Elizabeth Sweeney started on Monday, February 26th as a Library Programs Assistant.

- VIII. **Director's Report**
 - A. Testing ADP timekeeping system
 1. Will continue to address issues and if needed will get the kiosk for log in purposes.
 - B. New art exhibit is in planning process: Heritage and Home: Latin American Artists of the East End/Hogar y herencia: Artistas latinoamericanos del East End
 - C. Children's services picking up- Therapy Dog coming; Lego Club starting in March
 - D. Michael has started in Teen Services and is working on the collection.
 - E. Blood Pressure monitors are now available as an item from the Library of Things

IX. Committee Reports

A. Budget and Finance

1. Budget Approved
2. Financially doing well. Expect to spend 2-300K on renovation matching funds. Will use reserves for this purpose.

B. Building and Grounds

1. Ellen will get a third estimate for the roof because initial two estimates are extremely far apart.
 - a) Hunter
 - b) Vector East

C. Long Range Planning

1. Emily and Tom are continuing to discuss changes to the survey.

D. Policy and Publicity

1. Ellen will share a version of Meeting Room Policy and Personnel Policy.

E. Personnel

1. Ellen will look into having an email signature for all staff emails to have uniformity and identifying pronouns.

X. New Business

- A. NY State Annual Report Adoption - Ellen submitted. Board will review.

XI. Old Business

A. Website Vendor discussion and selection

1. Peter moves to select Jim Faulknor, Right Now! Inbound Marketing. Leveille seconds. All approved.