

**Floyd Memorial Library**  
**Board of Trustees Meeting**  
**Monday, September 11, 2023**

- I. 6:02 Meeting called to order by Mulvaney
  - A. Peter Sacks, Rosemary Gabrielson, Diane Mulvaney, Kathryn Kapell, Tom Byrne, Ellen Nasto, Brenna Leveille
  
- II. **Approval of 8/7/2023 Minutes**
  - A. Sacks motioned to Approve with changes. Byrne seconds.
  
- III. **Friends Group Report**
  - A. Fundraising raffle will be picked at the October board meeting.
  - B. Bling sale to occur. Date TBD. Tentative date is November 18th
    1. Still accepting donations.
  - C. In process of designing a bumper sticker/car magnet for members of the Friends group
  
- IV. **Treasurer's Report**
  - A. Mulvaney will move money at BNB to get a better rate.
  - B. President, VP, Treasurer, Secretary, and Library Director need to resign at Dime
  - C. Byrne moves to approve; Mulvaney seconds; unanimous approval
  
- V. **Public Comment**
  - A. No public comment
  
- VI. **Personnel Report**
  - A. Part time summer employees cycle ended and they left the library employment.
    1. Nasto will correct the hire date for WM.
    2. Mulvaney signed off.
  - B. Currently looking for page replacement(s)
  
- VII. **Director's Report**
  - A. Looking into the adult drawing class to find some ways to include more people and relieve the stress of the waitlist.
  
  - B. Ellen attended the Legislators Breakfast and met with Assemblyman Fred Theill. She will continue to attend relevant meetings with politicians to represent the Library's needs/interests.
  
- VIII. **Committee Reports**
  - A. Budget and Finance
    1. Committee will meet in January to review the upcoming budget.
  - B. Building and Grounds
    1. Ellen received an estimate but needs to review with committee first.

C. Long Range Planning

1.

D. Policy and Publicity

1. Ellen will present the Library Bill of Rights at the October meeting.
2. Brenna and Emily will review other policy documents Ellen has shared so that they can be presented at the October meeting.

E. Personnel

1.

**IX. New Business**

A. Healthcare cost discussion

1. Empire NYSHIP is our current plan.
2. Ellen will update the employment insurance policy "Family coverage is available and will be paid at the rate of 50% staff and 50% library for the difference between the individual insurance and family coverage."
3. Adjust the reimbursement line to state, "If full-time employees elect to forego health insurance coverage with the library plan, they will be entitled to an annual payment of \$1,200 after showing proof of insurance coverage for the previous year's employment."

B. Conference Recommendation

1. Byrne moves to approve. Kapell seconds. All approve.
2. Ellen will present at the December meeting.

**X. Old Business**

A. Bylaws Revisions

B. Sacks motions to approve. Leveille seconds. Everyone approves.

**XI. General Discussions**

A. Dealing with weather closures is the Director's responsibility.

1. Post online and social media.
2. School's closed and the library is closed.

B. Staff Appreciation Date: Wednesday, November 15th party starts at 4:30 pm

1. Ad Hoc Party Planning - Brenna, Kathryn and Diane
  - a) Food
  - b) Drinks
  - c) Music
  - d) Decorations
  - e) Gift? Sweatshirt

**XII. Executive Sessions - Entered at 7:52 Completed at 8:02**

**XIII. Meeting adjourned - 8:14**

