

March Library Trustees Meeting

March 7, 2022

Call to order 6:07 In attendance- JR, PS, RG, BL, MF, NV, BH, TV joining by phone DM

Approval of February Minutes unanimous motioned by PS 2nd by NV

Treasurer's Report

- "Good month"
 - Estate of DS came in- \$23,000
 - 1st half AB estate in check form came in
 - neither investment nor operating account shows money in yet
 - next month money will move to operating account to make even & pay bills
 - SCLS got a big check for ebooks, audiobooks
 - an upfronted debit is issued to pay for usage per patron
 - e- and audiobooks usage topped 3,369!
 - each use costs ≈\$11!!!! which the board agreed seems steep
 - TV will ask around to other institutions to see why and what etc
 - All bills were able to be paid; the expenditures of this month were low
- Motion to accept report, RG 2nd JR 100% passed*

Public Comment Ø

Communications

- praise for TV as Director by patron Michelle Buckley by letter dated 2-17-22

PUBLIC HEARING ON BUDGET '22-'23

Necessary information

- 2% raise on taxes (≈\$4 increase/household) on average
- '22 budget raised 2% to \$1,163,619.00
- includes wage and salary raises for staff and still retains small cushion
- 5% to newly titled staff
- new teen specialist gets 2% and stipend for titles
- Raises usually start in July, this year could it be April?

Voted on a passed unanimously

- Cost of living is increasing

Motion to accept proposed budget PS, 2nd JR passed 100%

Director's Report

- Increases for programming across board, although the patronage slows down as February is typically quiet
- Peconic Landing will begin to offer tech support for residents- greatly needed!
 - IT Ian and Adult Services Matt will aid this venture
- Peconic Landing will teach twice weekly (one here at FML and one at PL) and PL will pay for this programming

- New program Teens Teach Tech will match young patrons with older patrons who need tech help in library....begins 3/21
- Drawing School Art show opening on 3/18 at 6pm

Committee Reports

Budget & Finance

- multiple meetings to hash out future budgets
- physical audiobooks & CDs are going to be culled and no longer ordered

Building

- community room painted before art show; it looks great!
- this Barrier Free Access Services may no any longer exist! TV spoke to investigator who passed on bad news
- Reliable Door Corp will step in to do replacement and continue with maintenance for \$2,800

Grounds & Garden

- Sleeping
- soon to be cleaned up for Spring

Policy

- meeting soon to discuss policy agenda
- Zoom policy being researched
- board email discussed

Personnel Ø

Unfinished Business

- Estates being settled! DB check received and deposited; AB awaiting final payment!

STRATEGIC PLAN

To do:

- TV will look to other institutions to categorize and synthesis their SPs to overlap and influence FML's
- October is when skeleton needs to be fleshed out (heehee) of basic plan or solid start
- Working committee to be filled with a mix of local people- trustees, library Friends, community leaders and members and services, staff, etc. Will put call out in newsletter and will broaden search for volunteers
 - perhaps around 10 members total?

New Business

- Holiday calendar needs clarifying in Policy
 - specifically Sunday-falling Holidays and their Monday closings
 - This Easter Sunday will also share a close with its Monday, but then the policy will be made much more clear to prevent this in future

Executive Session

Called at 7:43, ended at 8:13

Motion to adjourn NV passed 100% meeting closed 8:16