

Floyd Memorial Library
Board of Trustees Meeting
Monday, August 5, 2024

I. 6:18 Meeting called to order by Mulvaney

A. Diane Mulvaney, Tom Byrne, Kathryn Kapell, Ellen Nasto, Emily Ewing, Neena Paul, Joan Ripley

II. Approval of July Minutes

A. Byrne motioned to accept. Paul seconds. All agree.

III. Friends Group Report

- A. Book sale at the Farmer's Market on July 26th, met goal of increased awareness and attraction of new members.
- B. Exploring incorporating Friends to become a 501c3 to help support big projects, donations and grant funding as a tax-exempt organization.
- C. Dolly Parton Imagination Library program received 32 applications from parents age 0-5 to get a free book once a month. The program paid for the books and the library paid for the postage, supported by a community donation. Set a goal to double the reach for next year.
- D. Next general meeting September 12.

IV. Treasurer's Report

- A. No treasurer's report due to treasurer vacancy, trustees reviewed monthly financials.
- B. Reviewed contextual data for monthly spending across three fiscal years to show trends and highlight anomalies.
- C. Agreed to create a dashboard view of key financial metrics to be reviewed monthly.

V. Public Comment

A. None

VI. Correspondence

- A. Emails received by Director about enjoyment of the Mudflats and Lady Blue Saxophone Quartet events.
- B. Letter to Director and President from a donor received. Follow up plan agreed.

VII. Personnel Report

- A. Hired Laura Sweeney as a part-time circulation assistant.
- B. Hired Charlotte Boudreau as a part-time summer page.

VIII. Director's Report

- A. New website officially launched on July 1st. Receiving good feedback and continuing to evolve and improve.
- B. Visitor boost this month based on the Plant Life art exhibition opening.

IX. Committee Reports

A. Budget and Finance

1. No Update.

B. Building and Grounds

1. The garden tent set up July 8th and will remain the end of August.
2. Additional painting to happen in the fall.

C. Long Range Planning

1. Community survey in English and Spanish to launch in early October.
2. Idea session will be held in November with staff to inform and co-create a future strategy for the library. Output to be shared with the board and then refined.

D. Policy and Publicity

1. No Update.

E. Personnel

1. No Update.

X. New Business

- A. None

XII. Old Business

- A. None

XII. Next Meeting

- A. Monday, Sept 9th, 6pm