

Floyd Memorial Library
Board of Trustees Meeting
Monday, September 9, 2024

- I. 6:14 Meeting called to order by Tom Byrne
 - A. Tom Byrne, Kathryn Kapell, Ellen Nasto, Brenna Leveille, Neena Paul

- II. **Approval of June Minutes**
 - A. Byrne called to approve the minutes. Leveille seconds. All approved.

- III. **Friends Group Report**
 - A. No report for this month.

- IV. **Treasurer's Report**
 - A. Board reviewed the financials.
 - B. We need a policy outlining agreement between the Friends Group and Library.

- V. **Public Comment**
 - A. No public comment.

- VI. **Correspondence**
 - A. No correspondence.

- VII. **Personnel Report**
 - A. Summer (seasonal) hires have departed.

- VIII. **Director's Report**
 - A. New Art Exhibit "Banned! Artists Respond to Book Banning"

- IX. **Committee Reports**
 - A. **Budget and Finance**
 - 1. No report

 - B. **Building and Grounds**
 - 1. Estimate for first stage of garden renovation received from Sound Side Landscaping: \$3600
 - a) Byrne motion to approve Sound Side Landscaping Inc., Paul seconds. All approve.
 - 2. Bathrooms are almost complete.

 - C. **Long Range Planning**
 - 1. Questionnaire reflection reviewed. Changes made and draft approved for next steps.

D. Policy and Publicity

1. We need to develop a policy outlining the governance of the Friends Group to clarify the parameters of the relationship.
2. Getting quotes for tote bag designs.
3. Ellen almost finished the Employee Policy and will share the board upon finishing.

E. Personnel

X. New Business

- A. Have names of two potential board members.
- B. Tom presented the idea of having a “Trustee” with a new logo on it for us to wear at events.

XI. Old Business

- A. Diane reached out to follow up with previous correspondence regarding donation funds.

XII. Next Meeting

- A. October 7th, 2024 at 6pm in the Library Conference Room

XIII. Postponed Confirmation New Officers:

- A. President - Diane Mulvaney
- B. Vice President - Tom Byrne
- C. Treasurer -
- D. Secretary - Breann Leveille