

Floyd Memorial Library

Board of Trustees Meeting

Monday, January 6, 2025

I. 6:00 PM Meeting Called to Order

Kathryn Kapell, Ellen Nasto, Jean Mulligan, David Bushman, Neena Paul, Tom Byrne, Diane Mulvaney

II. Approval of December 2, 2024 minutes

Byrne moved to approve. Minutes amended. Paul moved to approve amended minutes. All approve.

III. Friends Group Report

1. 5K Omnibus Grant was received from Suffolk, which needs to be spent and reimbursed.
2. Bingo Event (Love Your Library- Valentine theme) planned for February 12, 2025 @ 5:00 pm – 7:30 pm. Bingo cards \$5.00. Event for kids and adults. Refreshments to be served. Prizes to include scratch off tickets.
3. Glow Party scheduled for March 15, 2025 @ 2:00 pm – 4:00 pm.
4. Representative Palumbo was written to regarding the DP Imagination Library regarding the minimum matching requirement (2500.00/5000.00 min.).
5. Waiting for response from NYS regarding 5013c categorization for Friends.

6. Book Give Away was successful.

IV. Financial Report

1. Nasto reports 131k expenditure for e-books from SCLES for 2024. Nasto will confirm billing dates for 2025, first and second half total payments.
2. Discussion of updating Balance Sheet/Financial Statement to better track income and expenditures.

V. Public Comment

None

VI. Correspondence

1. Receive 5K from Estate of Helen T. Chalmers

VII. Personnel Report

1. Nasto reports former employees (Asia and Alexia) possibly returning for Summer and as Part-Time, respectively.

VIII. Director's Report

1. Discussion of Nasto's time with library staff, including suggestions of planning meetings for departments and one on one meetings with staff on a periodic basis.
2. Nasto presented conference recommendation for the Reference Librarian Chris Bianchi. Approved by Board.

3. Nasto reports library is seeing less interaction by patrons to hardcopy circulation and more downloads.

IX. Committee Reports

1. No additional report for Budget and Finance.
2. No additional report for Building and Grounds.
3. Long Range Planning
 - a. Discussion of Areas of Focus (Space, Programming, Collection).
 - b. Discussion of providing excerpts of patron survey to staff and placement on website (with a thank you).
4. No additional report for Policy and Publicity.
5. No additional report for Personnel.

X. New Business

1. Discussion of Forever Simon & Garfunkel for library event.
2. Paul advises she will be away for the February, March, and April Board Meetings.

- XI. FML to be open the day after Thanksgiving 2025, with regular Saturday hours.

- XII. Next Meeting: February 3, 2025