

Floyd Memorial Library
Board of Trustees Meeting
Monday, February 3, 2025

- I. Byrne called meeting to order at 6:06**
 - A. Kathryn Kapell, Ellen Nasto, Brenna Leveille, Jean Mulligan, David Buschman
Tom Byrne, (Diane Mulvaney via zoom)

- II. Approval of December Minutes**
 - A. Mulligan motions to approve. Buschman seconds. All approved.

- III. Friends Group Report**
 - A. None

- IV. Financial Report**
 - A. School district checks have been received.
 - B. Request to put a half of the money from checks into a three-month CD account.
 - C. Mulligan motions to move the funds into a 3-month CD. Buschman seconds. All approved.

- V. Public Comment**
 - A. None

- VI. Correspondence**
 - A. Neena Paul resigned from the board.

- VII. Personnel Report**
 - A. N/A

- VIII. Director's Report**
 - A. Safeguarding the Rights of Immigrants- Library policies to protect patron privacy rights will continue.
 - 1. If any concerns arise Ellen will communicate with the Board.
 - B. Board members will follow up with continuing education- Trustee Handbook Book Club

- IX. Committee Reports**
 - A. Budget and Finance (Brenna, Jean, Diane, Ellen)**
 - 1. Will set a date for meetings via email.

 - B. Building and Grounds (Tom, Dave, Diane, Ellen)**
 - 1. Will set a date for meetings via email.

C. Long Range Planning (Tom, Diane, Ellen)

1. No updates. Will set a date for meetings via email.

D. Policy and Publicity (Brenna, Jean, Diane, Ellen)

1. Draft of handbook shared and will be reviewed.
2. Past policies found and will be reviewed for current use while working to update others.

E. Personnel (Kat, Diane, Ellen)

1. No issues at present.

X. New Business

- A. None

XI. Next Meeting

- A. Monday, March 3rd at 6pm in the Community Meeting