

FLOYD MEMORIAL LIBRARY

Minutes (unapproved) of meeting January 6, 2014.

Members present: Seth Kaufman, Rosemary Gabriel, Diane Mulvaney, Buffy Hartmann, Melina Angelson and Director Lisa Richland.

Absent: Rebecca Miller

The Board meeting was called to order at 6.00pm.

The minutes of December 2, 2013 were approved on motion of 1) Angelson, 2), Hartmann unanimous.

The bills were ordered paid on motion of 1) Hartmann, 2), Gabriel unanimous. The treasurer's reports were accepted and filed for audit.

Treasurer's Report:

As mentioned in last month, the Library did not require all of the fund balance that had been budgeted for 2013. The Library came in under budget primarily because personnel expenditures were less than projected.

Director's Report:

December was an uneven month, with slow days early in the month and busier times as the Christmas holiday approached. The annual visit by our Santa Claus, Andy Corwin, attracted nearly two hundred children each of whom received personal attention from Mr. Claus.

We said farewell to Pat Ruiz at the circulation desk. As a parting gift she gave each of the Library staff a watercolor she had painted. The staff will take her and her husband to dinner in January.

The open circulation desk position was advertised and has attracted nearly twenty responses. Interviews will begin this week.

With the New Year the budget provides for our teen librarian to become full-time and for two percent increases for all staff members. Last year's increase was lost to changes in the tax rates, so this increase, while small will be noticed.

The English for speakers of other languages classes began on December 4, taught by Rebecca Lillis an experienced ESOL instructor who also teaches at Greenport School.

The fundraising letter went out early in December, and as of January 6<sup>th</sup> has already exceeded last year's total. The difference this year was a much more accurate mailing list and an earlier mailing. Next year the aim is to mail the week before Thanksgiving.

There have been a total of 171 donations this year so far as opposed to a total of 217 last year. More than 50% of these are new donors. The average donation is about a third larger than it was last year. But as we are only three weeks into the campaign, this all preliminary.

New Business:

To accommodate Trustee Miller the next board meeting will be rescheduled from February 3<sup>rd</sup> to February 10<sup>th</sup> at 6pm.

Communications:

Staff thank for notes for holiday bonus' were read.

Committees:

*Building* – The Library briefly ran out of fuel after the oil company failed to deliver on time. Measures to prevent a recurrence are being discussed.

*Personnel* – The staff will receive a 2% pay increase in the 2014 budget.

*Friends* – The Friends project to place free surplus books in the Greenport Laundromat continues to be popular. The box has been repeatedly emptied!

Meeting was adjourned at 6.46pm on motion of Gabriel. The next meeting will be on February 10<sup>th</sup> at 6.00pm.

Respectfully submitted,

Seth Kaufman, secretary