

FLOYD MEMORIAL LIBRARY
Minutes of meeting January 5, 2015.

Members present: Rosemary Gabriel, Seth Kaufman, Melina Angelson, Buffy Hartmann, Diane Mulvaney, Peter Sacks, Rebecca Miller and Director Lisa Richland.

The Board meeting was called to order at 6.03pm.

The minutes of December 8, 2014 were approved on motion of 1) Miller, 2), Gabriel unanimous.

The bills were ordered paid on motion of 1) Miller, 2), Hartmann unanimous. The treasurer's reports were accepted and filed for audit.

Treasurer's Report:

The Library finished 2015 ahead of budget projections. Income was somewhat higher than expected while expenses were lower.

Communications:

The Library has received a number of donation letters and holiday notes which were read to the Board.

The Wenig Foundation has generously provided a \$15,000 grant to the Library for continued literacy and children's programs, including Read a Recipe for Literacy.

Director's Report:

December was fairly quiet, even with the full suite of programs and the transition to a new automation system: from Innovative's Millennium to Innovative's Sierra. After some initial tweaks and fixes it seems to be running well and the staff has adjusted to the new screens.

The Annual Appeal has already brought in more than last year. The average gift is about \$64.00 and the range is \$10.00 to \$1000.00.

The Director has arranged for an immigration lawyer in cooperation with OLA (Organizacion Latino Americano) and the North Fork Spanish Apostolate to present an information session at the Library about the President's executive order on immigration. The program will be held on January 14th at 6pm, which is the regularly scheduled time of the ESOL class.

Once again the Weinig Foundation has provided a generous grant to fund Children's programs and the Read a Recipe for Literacy program.

In January staff raises become effective. We have budgeted an increase in the salary line of 3%. Our pages will receive an increase of seventy-five cents an hour to comply with NY State law.

The fire alarm system has failed and will have to be replaced to the tune of \$700 to \$800. It is over twenty years old, and the replacement panel can in the future serve as the burglar alarm panel as well in the eventuality of that needing replacement. The Director suggests

that a complete building survey be performed to support maintenance and capital improvement planning.

The Adult Winter Reading Program begins on January 15. The art exhibit is “A Port of Views” by Andrea Cote. Wild Ride: How to Read a Poem is a new series of classes presented by Vivian Eyre. This is a new venue for a popular program that has been held at the Southold Library. The library will be closed on January 19th for Martin Luther King Day.

Committees:

Building – It has been nearly 20 years since the building renovation and some systems are approaching the end of their service lives. The Director and building committee are exploring having a building survey performed by an engineer. The survey will help the Library to plan for and prioritize future maintenance and capital improvements.

Grounds and Garden – Trees in memory of Trustee Rebecca Miller’s sister have been planted. In addition several garden boxes were fixed and general deer-proofing performed.

Policy – A state-mandated “whistle blower” policy is required and will be taken up by the committee. The mandated conflict of interest policy was sent out to the board for review. The proposed text was discussed by the board. In addition to these two new policies, Trustee Miller suggests developing a privacy policy.

Friends – The Friends had their annual Christmas party at the Library.

Old Business:

Lisa Richland and Rosemary Gabriel attended the Boston Library Design Workshop and discussed their experiences and findings. They met several architects and saw many interesting Library choices.

New Business:

The Board approved 2015 staff pay increases on motion of 1) Miller, 2) Hartmann, unanimous.

Meeting was adjourned at 7.14pm on motion of Angelson. The next meeting will be on February 2nd at 6.00pm.

Respectfully submitted,

Seth Kaufman, secretary