

FLOYD MEMORIAL LIBRARY

Minutes (unapproved) of meeting July 28, 2014.

Members present: Seth Kaufman, Rosemary Gabriel, Buffy Hartmann, Diane, Mulvaney, Peter Sacks, Rebecca Miller and Director Lisa Richland.

Absent: Melina Angelson.

The Board meeting was called to order at 6.01pm.

The minutes of June 2, 2014 were approved on motion of 1) Mulvaney, 2), Miller unanimous.

The bills were ordered paid on motion of 1) Miller, 2), Gabriel unanimous. The treasurer's reports were accepted and filed for audit.

Treasurer's Report:

Expenses continue to be in line with budget projections. Two Library clerks are nearing the end of their probation period, at which time their hourly rate will nominally increase. This will not have a significant impact on the budget.

Director's Report:

The Library is preparing to transition to a new integrated library system (ILS). Staff is currently updating material and patron records. It is labor intensive but the end result should be a smooth transition and better staff experience.

Senator LaValle has included a \$3,000 member item for the Library. The Director would like to create a "Makerspace in a cart" with the funds. We have been talking about this project since the Indianapolis library conference this spring.

The Village Board approved the proposed change to the sidewalk outside of the Library and the installation of the bike rack. Bids have been received and work can begin soon.

Cathy Pfister, who worked for the Library for several years as a part time circulation desk clerk has moved out of state. Her hours will be picked up by one of our two new clerks, Selina Truelove or Teresa Sweeney.

Barbara Schott and Tracey Moloney are working together on a new Library website, which is coming together quite nicely. It will take some time to fine tune it, and for the rest of the staff to learn how to change the individual pages, but when it is done it will serve us well.

New business:

The Director presented the 2015 budget proposal to the board. After discussion the board unanimously approved release of the budget for vote in September.

Committees:

*Policy* – Changes in New York State law, specifically the NY State Non-Profit Act of 2013, mandate that the Library adopt “Whistleblower” and “Conflict of Interest” policies. The committee is examining alternatives and will provide recommendations at an upcoming board meeting.

*Friends* – Childrens librarian Joe Cortale and the Friends of the Library have organized a children’s books sale at some of the larger children’s programs. It has been successful so far. The raffle for the Glory tickets concluded on July 9<sup>th</sup>. More than \$200 was raised. The current raffle for seven gift certificates for local restaurants: “Too Hot to Cook” will continue until August 13.

Meeting was adjourned at 6.50pm on motion of Gabriel. The next meeting will be on September 8<sup>th</sup> at 6.00pm.

Respectfully submitted,

Seth Kaufman, secretary