

FLOYD MEMORIAL LIBRARY

Minutes (unapproved) of meeting November 3, 2014.

Members present: Rosemary Gabriel, Melina Angelson, Buffy Hartmann, Peter Sacks, Rebecca Miller, and Director Lisa Richland.

Absent: Seth Kaufman, Diane Mulvaney

The Board meeting was called to order at 1:28 pm. It was held at Southampton Publick House during a break in the library tours the board was taking to evaluate space design for future planning.

The minutes of October 6, 2014 were approved on motion of 1) Angelson, 2), Hartmann unanimous.

The bills were ordered paid on motion of 1) Miller, 2), Hartmann unanimous. The treasurer's reports were accepted and filed for audit.

Treasurer's Report:

No extraordinary issues in the finances of the library reported. All on track for the end of 2014.

Communications:

Lisa Richland shared a letter praising Brian and Barbara for their excellent customer service. Lisa Richland shared the contract required for the school to conduct the collection of taxes, which Rosemary Gabriel signed.

Director's Report:

Lisa Richland shared her overview of the prior month, noting the impending launch of the redesigned website, which will be more dynamic as it enables individual staffers to update pages. She distributed copies of a flyer teen librarian Tracey has developed to initiate outreach at the school. There has already been good feedback and more teens coming in, including one who had circled items.

Committees:

Building – Discussion of new chairs for meeting room. Lisa has received a bid via a NY state contract for \$147.50 per chair (otherwise, they would run approximately \$295 per chair). The chairs have been tested to good results. The board approved the purchase of 40 new chairs.

Grounds and Garden – No progress to report, but Melina said they would focus on developing requirements for garden maintenance to allow the job to be put out for bid.

Policy- Rebecca has done some research into the required conflict of interest policy and whistleblower policy required by NY State. She will circulate examples of each for the board to review and discuss at the December meeting.

New Business:

Staff celebration – Rebecca raised question of when/if the board would do a staff party in 2014. Dates were discussed, and the board landed on Nov. 22 at 5 pm as the best possibility, and approved the same gifts as last year.

Meeting was adjourned at 2:08 pm. The next meeting will be on December 8, at 6.00pm.

Respectfully submitted,

Rebecca Miller