

## FLOYD MEMORIAL LIBRARY

Minutes (unapproved) of meeting on January 7, 2019.

Members present: Melina Angelson, Miriam Foster, Buffy Hartmann, Seth Kaufman, Peter Sacks, Nadira Vlaun and Director Lisa Richland.

Absent: Therese Svoboda

The Board meeting was called to order at 6:08PM

The minutes of December 3, 2018 were approved on motion of 1) Melina Angelson and 2) Nadira Vlaun, unanimous.

### Treasurer's Report:

Treasurer, Melina Angelson, presented the report. We finished the year in a good financial condition. Changes in library personnel resulted in some excess funds.

There was a motion to accept the report and pay all bills by Peter Sacks seconded by Seth Kaufman, unanimous vote. The treasurer's reports were accepted and filed for audit.

Communications: We received a check from the Weinig Foundation for \$7500 specifying that \$5,000 be used for the Read a Recipe for Literacy Program and \$2,500 to support the children's Thanksgiving Program. We also received six thank you notes from staff for our holiday bonuses.

### Director's Report:

Presented by Director Richland. The board was also updated on renovations of the mezzanine and that the contractor and HCVAC contractor are now in contact so that final planning for the renovation will commence

### Committees:

*Finance + Budget-* Committee met and discussed budget. We continue to be doing well financially

*Building* – Our general contractor and HVAC contractor are in contact with each other. We expect work on the mezzanine to commence soon. The mezzanine will probably be out of service for 2-3 months. Since this is where fiction books are stored, the library's options are to either box books up to put in storage or use the perimeter of the multipurpose room in the basement for book display. It is recognized that books can easily be gotten through inter-library loan. Director Richland will decide.

*Grounds + Garden* – None

*Policy* – A Whistleblower policy was presented and discussed. Several changes were suggested and a revised policy will be voted on at our next board meeting.

*Personnel* –. We discussed and voted on a 2% cost of living salary increase for all employees.

Old business: Staff Appreciation Day will be held on Saturday February 9, 2019 at 5PM. Melina Angelson will lead in organizing this event.

New business: Miriam Foster attended the joint educational board meeting between Greenport and Oysterponds. Changing of the budget vote for the library, as desired by Oysterponds, was discussed but no action has occurred. To change the date of voting, both school districts would have to agree.

Meeting was adjourned at 6:52 PM on motion by Melina Angelson, seconded by Seth Kaufman. The next meeting will be on February 5, 2019 at 6.00pm.

Respectfully submitted,

Peter Sacks, secretary