

FLOYD MEMORIAL LIBRARY  
Minutes (unapproved) of meeting.

Members present: Melina Angelson, Miriam Foster, Buffy Hartmann, Seth Kaufman, Peter Sacks, Nadira Vlaun and Director Lisa Richland.

Absent: Therese Svoboda

The Board meeting was called to order at 6:01 PM

The minutes of were approved on motion of 1) Melina Angelson and 2) Seth Kaufman, unanimous approval.

Treasurer's Report:

Treasurer, Melina Angelson, presented the report. Library budget passed. Finances continue to look good.

There was a motion to accept the report and pay all bills by Peter Sacks seconded by Miriam Foster, unanimous vote. The treasurer's reports were accepted and filed for audit.

Communications: none

Director's Report:

Presented by Director Richland. Continued discussion on budget vote and although a low number of voters, voting numbers were up. Discussed our relationship with police in that two instances occurred that required police to be called. The library has developed a good relationship with police and police treat patron humanely. With respect to renovations, we have received a second estimate for replacing our air conditioning system and are awaiting our third. The two current estimates are very different.

Committees:

*Finance + Budget*- Budget has passed

*Building* – We are awaiting our third estimate for replacing our air conditioning system.

*Grounds + Garden* – Discussion on new planting that may be needed come the spring.

*Policy* – 1) NYS has issued a new law on sexual harassment that needs to be passed by our first meeting after October 9, 2018. The Suffolk Cooperative Library System (SCLS) has generated a generic template policy that meets the state law. Peter Sacks handed out a copy of the policy for all board members to read and suggested that we adopt this policy at our next meeting. The generic policy will need slight changes in adding Floyd Memorial Library where ANYWHERE PUBLIC LIBRARY now exists and rewording sections that refer to Human Resources in that we do not have a Human Resource department. 2) Lisa Richland reminded board members that SCLS has sent out information on proposed NYS requirement for Library Trustees. There is an on-line survey that everyone should take. Melina Angelson reaffirmed that most boards have similar requirements in that

boards have financial responsibilities. Lisa mentioned the upcoming Trustee Workshop in November and that she would be driving if anyone else wished to attend.

*Personnel* – Seth Kaufman held a meeting with board members Miriam Foster, Peter Sacks, and Nadira Vlaun to discuss a library personnel issue.

Old business: Nothing

New business: Nothing

Executive Session: The board went into an Executive Session to discuss a personnel matter at 6:28PM and came out of it at 6:49PM

Meeting was adjourned at 6:49PM on motion by Melina Angelson, seconded by Seth Kaufman. The next meeting will be November 5<sup>th</sup> at 6.00pm.

Respectfully submitted,

Peter Sacks, secretary