

FLOYD MEMORIAL LIBRARY  
Minutes of meeting on January 6, 2020.

Members present: Melina Angelson, Miriam Foster, Jurgen Riehle, Peter Sacks, Nadira Vlaun and Director Lisa Richland.

Absent: Seth Kaufman

The Board meeting was called to order at 6:01 PM

The minutes of December 2<sup>nd</sup> were approved on motion of 1) Melina Angelson and 2) Miriam Foster, unanimous approval.

Treasurer's Report:

Treasurer, Melina Angelson, presented the report. The fiscal year is over and the library came in underbudget and in good financial condition. There was a discussion on budgetary issues and the budget itself.

There was a motion to accept the report and pay all bills by Peter Sacks seconded by Jurgen Riehle , unanimous vote. The treasurer's reports were accepted and filed for audit.

Communications: The board received 6 thank-you cards from library staff for their end of year present.

Director's Report:

Presented by Director Richland. The report was as presented in the written report. Mah jongg has shown an increase in players. It was noted that the children's and teen's programs are very active. The book nook will be modified by taking out two shelving systems so that the space can be used for small meetings. There are times when the library does not have enough space to accommodate the needs of our patrons.

Committees:

*Finance + Budget-* As we are beginning our new 18 month budget, the committee will need to meet to go over the budget. As we expect to have a new library director next September, we need to appropriately manage the budget so that this person has the funds bring new ideas/directions to the library.

*Building* – None

*Grounds + Garden* – The garden has been cleaned for the winter. New sidewalks will be installed as in Old business

*Policy.* A workplace violence prevention policy has been presented to the board. There was a discussion on changes and the committee will work on incorporating the suggestions into a revised document.

*Personnel* – None

Old business: With 3 bids obtained for replacing 150 feet of sidewalk in front of the library as well as the library obtaining a state grant for \$17,500, the board approved accepting the bid from Eligio Lopez.

New business: A staff appreciation dinner will be held on February 8, 2020, starting at 5PM.

Executive Session was held at 6:57 to discuss staff raises.

Following the Executive Session there was a motion to accept staff salaries with a 2% raise by Jurgen Riehle, seconded by Melina Angelson, unanimous approval.

Meeting was adjourned at 7:01. The next meeting will be on February 3, 2020 at 6.00pm.

Respectfully submitted,

Peter Sacks, secretary