

FLOYD MEMORIAL LIBRARY  
Minutes of meeting on April 6, 2020.

Members present: Melina Angelson, Miriam Foster, Seth Kaufman, Jurgen Riehle, Peter Sacks, Nadira Vlaun and Director Lisa Richland.

Absent: none

The Board meeting was called to order at 6:06 PM

As the library is closed for the covid-19 pandemic, the meeting was held electronically on Zoom, recorded and a link will be posted on the library's website.

The minutes of 3-3-20 were approved on motion of 1) Melina Angelson and 2) Miriam Foster, unanimous.

Treasurer's Report:

Treasurer, Melina Angelson, presented the report. With the library closed, many expenses are expected to go down and others will remain. We have paid for several scheduled programs that had to be cancelled with the library's closure but they will be rescheduled once the library opens.

There was a motion to accept the report and pay all bills by Peter Sacks seconded by Miriam Foster, unanimous vote. The treasurer's reports were accepted and filed for audit.

Communications: none

Director's Report:

Presented by Director Richland. Staff is coming in as needed to maintain the library's function. All staff are currently taking one course per day through Web Junctions, which puts on webinars that relate to library functions. With the library closed, the cleaning lady does not come in. The library purchased a 3-D printer to join other Suffolk library's for the purpose of making mask shields for Stonybrook hospital.

Committees:

*Finance + Budget-* With the library closed we continue to function.

*Building* – is currently closed

*Grounds + Garden* – There has been contact with the landscaper but he has not yet come for cleanup. He will be contacted about this. There was an initial discussion on the children's garden; what can be done this year will await how the covid-19 pandemic goes and entail discussions with the Wenig Foundation which provides monetary support for this.

*Policy.* A motion was presented on the policy of continuing to pay salary to staff during the library's closure. Motion-To continue payroll based on the average working schedule from the first 3 months of 2020 for part time staff. To continue payroll for full time staff. There was a motion to accept this policy by Miriam Foster seconded by Melina Angelson,, unanimous approval.

*Personnel –. none*

Old business: During the Directors Report, two items were discussed. 1) Jurgen Riehle suggested that with most contract work on hold because of the pandemic, this might be a good time to see if a plumber could work on separating our sprinkler water line from the main water line. Lisa was not sure if this would be allowed under the current NYS closures but that she would look into it. 2) The status of our search for a new library director was discussed. With all libraries being closed, Seth felt that the search would likely be on hold till the fall. Lisa expressed her commitment to the library and said that she would remain as director until a new director could be hired.

New business: Miriam suggested that with our goal of downsizing the booknook, this might be a good time to setup a table outside the library to give away excess books. Lisa questioned the safety of having books being handled by multiple patrons and no action was taken on this suggestion.

The Board went into Executive Session at 6:40 to discuss a personnel issue. The Zoom recording was stopped. The Executive Session was exited at 6:45 PM and Zoom recording continued.

Meeting was adjourned at 6:46 PM . The next meeting will be on at 6.00 PM on May 4<sup>th</sup> through Zoom. Nadira Vlaun has volunteered to set the next meeting up.

Respectfully submitted,

Peter Sacks, secretary