

FLOYD MEMORIAL LIBRARY
Minutes of meeting on June 1, 2020

Members present:, Melina Angelson, Miriam Foster, Rosemary Gabriel, Buffy Hartmann, Seth Kaufman, Jurgen Riehle, Peter Sacks, Nadira Vlaun and Director Lisa Richland.

Absent: none

The Board meeting was called to order at 6:26 PM

The minutes of May 4, 2020 were approved on motion of 1) Peter Sacks and seconded by Jurgen Riehle, unanimous approval.

Treasurer's Report:

Treasurer, Melina Angelson, presented the report. Our standard bills have been paid and with the library physically closed our expenses are down. We are ending our 6 month budget and in July we will be starting our new annual one year budget so that next year we will be in line with our new timetable for annual budgets.

There was a motion to accept the report and pay all bills by Jurgen Riehle, seconded by Nadira Vlaun, unanimous vote. The treasurer's reports were accepted and filed for audit.

Communications: Seth Kaufman used this time to notify the board that he now has a signed document for the retirement of a library clerk.

Director's Report:

Presented by Director Richland. The reconstruction of our sidewalk is expected to start soon. This needs to be completed before we can move to Phase 2 of our library reopening. UV lights will be installed within our air handling system to sanitize air within the library. During phase 2 our reopening, library patrons will take out and return books at a table out front of the library. On return, books will be quarantined for 3 days before being put back in circulation. Three documents had been sent to the board describing a proposed plan for reopening: 1) a word document outlining our 3 phase approach to reopening the library as the state and county approve reopening (Reopening plan for Floyd Memorial Library) ; 2) a pdf NYS BusinessSafetyPlanReopening template filled out for our library; and 3) a pdf NYS CurbsideIn-StorePickupRetailShortGuide template filled out for our library. These documents were discussed. Jurgen Riehle wondered whether contact tracing as described in section III B of the NYS BusinessSafetyPlanReopening plan could be performed by students, giving them a summer opportunity. The reopening plan was approved with the understanding that the plan was flexible and would likely need to be modified during the library's reopening.

Committees:

Finance + Budget- none

Building – none

Grounds + Garden – Clean-up has started. For our sprinkler system to work access to our building is needed. Currently no access is allowed so for the time being we will not have a sprinkler system.

Policy. none

Personnel –Personnel issue discussed under Communications

Old business: A discussion was held on how we should begin our search for a new director. Seth Kaufman had sent out information from SCLS on hiring a director. He said that he would resend it for those who did not get it. Lisa suggested that a small committee be established for developing a timeline for the director search. Nadira Vlaun , Rosemary Gabriel and Jurgen Riehle volunteered to work on the director search.

New business: Three items were discussed. 1) Nadira Vlaun suggested that the library offer support for the peaceful marches that are ongoing throughout the country in support of social injustice in response to the death of George Floyd. This is being done by other libraries and she specifically mentioned the New York Public library. Lisa Richland said that she has material that would be appropriate. 2) Lisa worried about the library reopening and the possibility that some patrons would want to enter the library before we reach phase 3 and the potential for some patrons wanting to enter without wearing masks. How should our library staff respond to this. Miriam suggested that we should contact the police to discuss this possibility and how we should respond. She also suggested that we have masks available to give out in case patrons arrive without one. 3) Normally the library only meets once during the summer but with a search for a new library director and the reopening of the library following closure due to the pandemic we will meet monthly.

Meeting was adjourned at 7 PM on motion by Melina Angelson, seconded by Peter Sacks. The next meeting will be on July 13th at 6.00pm.

Respectfully submitted,

Peter Sacks, secretary