

FLOYD MEMORIAL LIBRARY
Minutes of meeting on January 4, 2021

Members present Melina Angelson, Miriam Foster, Rosemary Gabriel, Buffy Hartmann, Jurgen Riehle, Peter Sacks, Nadira Vlaun and Director Thomas Vitale

Absent: none

The Board meeting, held by Zoom, was called to order at 6:02 PM

The minutes of Dec 4, 2020 were approved on motion of 1) Melina Angelson and 2) Rosemary Gabriel, unanimous.

Treasurer's Report:

Treasurer, Melina Angelson, presented the report.

Money from the sidewalk repair grant has come in. Yearly bonuses and all bills have been paid and we are within budget.

There was a motion to accept the report and pay all bills by Rosemary Gabriel seconded by Peter Sacks, unanimous vote. The treasurer's reports were accepted and filed for audit.

Communications: Several communications have come in. 1) We received thank you notes from our librarians Poppy and Vicky for board work and bonuses. 2) Received a donation of \$500 from Thomas Foster, father of our trustee Miriam, in honor of trustees. 3) We received several \$50 and \$100 donations that were unrestricted. 4) Library received 45 season greetings cards.

Director's Report:

Presented by Director Vitale. A new Facebook page has been established as our original one was in Poppy Johnson's account and this one will belong to the library. Library visits for 9/13/200 through 12/31/2020 was 2569 visitors. Thomas wants to track all patron use in library and virtual programs so that we have good stats for all library usage to report to the state. To aid in this he would like to eventually install a wireless infrared door counter to monitor patron use more easily once the pandemic is over and we return to a more normal time. He has established an agreement with CAST to provide space for a caseworker to initially be in the library one day/week to provide help in filling out forms that patrons may have. He also wishes to develop a Makerspace using one of our tutorial rooms so that there is a dedicated area in which our technology tools such as the 3-d printer can be more easily used by all patrons, adults, and children. Tom is a notary public and has started offering this service to our patrons; he is also focused on meeting library users daily. Through our children's librarian, Vicky Kotula, a collaboration with Oysterponds UFSD, is being established to foster interactions between her, the school media specialist and classroom teachers to better link digital access and use of library resources.

Committees:

Finance + Budget- Need to generate next year's budget. A meeting with library director and Melina Angelson and Buffy Hartmann will be setup.

Building – Our security service is set to check all building alarms next week. The stairwell leading to the staff part of the basement is not well lit and we will be looking to get bids from electrical companies to add better lighting.

Grounds + Garden – Our landscaper has been paid for this past year’s work.

Policy. Policy committee has received an edited version of our policies from Tom with suggestions. There was a motion for the board to accept changes to our policy that are basically semantic once Peter Sacks and Miriam Foster agree on said changes. There was a motion to accept this by Rosemary Gabriel, seconded by Jurgen Riehle, unanimous approval. At our previous meeting, the board discussed a proposal by staff regarding library holidays. There was a motion to have the day after Thanksgiving off as a holiday and to give up our Indigenous Peoples Day (formerly Columbus Day) library holiday. The library would then be closed Thursday and Friday over subsequent Thanksgiving holidays. There was a motion to accept this by Jurgen Riehle, seconded by Buffy Hartmann, unanimous approval.

Personnel –none

Old business: We are still waiting to hear from BNB bank and Amazon about new credit cards and line of credit.

New business: Library policy allows the library to use a financial advisor. The board discussed this.

Meeting was adjourned at on motion by, seconded by. The next meeting will be on Monday, 2/1/2021 at 6.00pm via Zoom.

Respectfully submitted,

Peter Sacks, Secretary