

FLOYD MEMORIAL LIBRARY
Minutes of meeting on March 1, 2021

Members present Melina Angelson, Miriam Foster, Rosemary Gabriel, Buffy Hartmann, Jurgen Riehle, Peter Sacks, Nadira Vlaun and Director Thomas Vitale

Absent: none

The Board meeting on Zoom was called to order at 6:05 PM

The minutes of February 1, 2021 were approved on motion of 1) Melina Angelson and 2) Rosemary Gabriel, unanimous approval.

Treasurer's Report:

Treasurer, Melina Angelson, presented the report. Everything is moving along well. Melina comes in weekly to sign bills and we are within budget. Money has not come in from the school districts yet and the director will call about it.

There was a motion to accept the report and pay all bills by Miriam Foster seconded by Rosemary Gabriel, unanimous vote. The treasurer's reports were accepted and filed for audit.

Public Comment: This meeting is a Public Budget Hearing. There is no public in attendance. There was a discussion on public access to the meeting and the board was told that news of the meeting was disseminated. In addition, our director has been invited by both school districts to attend an upcoming school board meeting to discuss the budget.

The board voted to adopt the proposed budget of \$1,090,198 on a motion by Melina Angelson seconded by Nadira Vlaun, unanimous approval.

Communications: A request for the library to fill out a W9 tax form for the estate of Doris Schimatcz was received.

Director's Report:

Presented by Director Vitale. The library is tracking all usage to have up-to-date information on all our programs and patronage. Monthly staff meetings continue with professional development and to instill best practices for all. The Friends of the Library has met and is expected to become functional soon. When it is up, Thomas will request that their funds be restored to them. He is working on our annual report to the State. Facilities discussions will be mentioned under Building. The school districts have received our budget which will be voted on at the May 18th school district elections. Thomas has obtained a \$15,000 grant through the North Fork Side by Side Foundation. They are interested in funding multiple year proposals and Thomas has proposed future work to them that appear to be well received. This initial grant will fund the purchase of internet hotspots, laptops, and tablets to make lendable to the community outside the walls of the library. The board is reminded that with Melina's term expiring in June, we need someone to assume the role of treasurer.

Committees:

Finance + Budget- There is a need for someone to become treasurer when Melina's term is up. She routinely spends less than 0.5 hrs. per week fulfilling this position.

Building – Hardy Plumbing has fixed our toilet problems. North Fork Electrical will come to examine the lighting problems on our back stairway. Our handyman will come to address several small problems.

Grounds + Garden – As spring approaches, the committee will meet and walk through our grounds. As Rosemary is new to this committee there was a discussion on our current gardener as well as a discussion on the Children's garden which functions under a grant from the Weinig Foundation.

Policy. There are three policy changes that were discussed at our last meeting: these policies conflicted with current state guidelines. There was a motion by Melina Angelson. and seconded by Jurgen Riehle to accept the modification and the changes were unanimously accepted. Tom will update our policies.

Personnel- issues to be discussed in Executive Session.

Old business: The board had been given information from the New York Library Association (NYLA) about new procedures (and dues) to the Library Trustee Association (LTA). As our director is deeply involved in the (NYLA), the board discussed our support for him. There was a motion for the board to join the LTA at an additional cost of \$150 per year by Rosemary Gabriel, seconded by Peter Sacks, unanimous approval.

New business: none

The board went into Executive Session at 7:15 to discuss personnel issues. We exited Executive Session at 8:13.

Meeting was adjourned at 8:14 on motion by Melina Angelson. The next meeting will be on Monday April 5th at 6.00pm.

Respectfully submitted,

Peter Sacks, Secretary