

July Minutes

July 12, 2021, Call to order 6:03pm

In attendance: Trustees JR, RG, BH, MF, NV, PS; potential trustees BL, DM; Pres of FofFML TB, & Library Director TV.

Approval of June Minutes RG, 2nd NV

Treasurer's Report

Discussed

- Signing authority at Dime Bank
- PS new authority as treasurer
- Rehash of budget issue from 18-month budget
- Doomsday estimation of remainder of budgeted monies (positive!)
- 6 months of reserve spending
- Some ideas for going forward:
 - Spending in different ways
 - Capital account separate with specific restrictions
- Staying in line with spending
- Cardholder vs Vendor division in Expense report
 - Expenses by Vendor will cover this
- 4 credit cards for employees
- Credit card details may come late bc of lag between receiving bills and trustees' meetings
- E-books vs print media trends and expenses
- Potential for museum/ entertainment/ educational passes

Motion to approve minutes RG 2nd JR

Public Comment Ø

Communications

-Neighbor across from Library very impressed by new staff and wrote incredibly flattering letter to that effect

-Melina Angelson thanked board with sweet note re: her trusteeship

Director's Report see report

Committee Reports

New committee assignments discussed

Budget/Finance

-bills: paid ✓

-Big expense to anticipate: HVAC maintenance

-new budget will be worked out Jan/Feb

Building

-very busy!

-walk-around with committee with engineer's report to be put off to off-season, inside and outside building

Grounds/ Garden

-Oswaldo OWES an estimate (not forthcoming)

-ivy growth one issue

-Tent discussed

Policy

-Voted to approve change of pension plan policy language

Moved by NV 2nd RG unanimous

-New circulation policy discussed

-Once policy is adopted, TV can have authority to mete sanctions as needed, ie fines, damages leveed, potential penalty to cardholder

-discussion of staff censorship

-all agreed policy language needs work to be tightened and in-line with other institutions

-tabled to next meeting

Personnel

-discussion to take place in executive session

Nominating

-Bylaws changed to extend board by one member; now 8 ppl board, 4 Greenport, 4 Oysterponds *moved by JR 2nd NV unanimous vote*

-discussion followed about tie-votes bc of even # of board members; in which case discussion will continue to consensus, unless it becomes a frequent issue, then we will revisit and voter record will be kept

Committee Appointments

RG→personnel

BH→personnel, building, budget

JR→building

NV→gardens

PS→budget

DM→garden

MF→policy

BL→policy [maybe budget]

Old Business

No discussion

New Business

-Friends of the Library Board President Dr Tom Byrne introduction and presented new ideas for fundraising, programming, benefits, etc.

-discussion of bank transfer between old friend's group and FML bank account

-TV's dedication and commitment were acknowledge

Executive Session began at 7:47 pm

Meeting adjourned at 8:06 pm motion by DM unanimous vote

Next meeting September 13th

Respectfully Submitted by Secretary Miriam Foster