July Minutes
July 12, 2021, Call to order 6:03pm
In attendance: Trustees JR, RG, BH, MF, NV, PS; potential trustees BL, DM; Pres of FofFML TB, & Library Director TV.
Approval of June Minutes RG, 2nd NV

Treasurer’s Report
Discussed
- Signing authority at Dime Bank
- PS new authority as treasurer
- Rehash of budget issue from 18-month budget
- Doomsday estimation of remainder of budgeted monies (positive!)
- 6 months of reserve spending
- Some ideas for going forward:
  - Spending in different ways
  - Capital account separate with specific restrictions
- Staying in line with spending
- Cardholder vs Vendor division in Expense report
  - Expenses by Vendor will cover this
- 4 credit cards for employees
- Credit card details may come late bc of lag between receiving bills and trustees’ meetings
- E-books vs print media trends and expenses
- Potential for museum/ entertainment/ educational passes

Motion to approve minutes RG 2nd JR

Public Comment Ø

Communications
- Neighbor across from Library very impressed by new staff and wrote incredibly flattering letter to that effect
  - Melina Angelson thanked board with sweet note re: her trusteeship

Director’s Report see report

Committee Reports
New committee assignments discussed
Budget/Finance
- bills: paid ✓
- Big expense to anticipate: HVAC maintenance
-new budget will be worked out Jan/Feb

**Building**
-very busy!
-walk-around with committee with engineer’s report to be put off to off-season, inside and outside building

**Grounds/ Garden**
-Oswaldo OWES an estimate (not forthcoming)
-ivy growth one issue
-Tent discussed

**Policy**
-Voted to approve change of pension plan policy language
*Moved by NV 2nd RG unanimous*
-New circulation policy discussed
-Once policy is adopted, TV can have authority to mete sanctions as needed, ie fines, damages levied, potential penalty to cardholder
-discussion of staff censorship
-all agreed policy language needs work to be tightened and in-line with other institutions
-tabled to next meeting

**Personnel**
-discussion to take place in executive session

**Nominating**
-Bylaws changed to extend board by one member; now 8 ppl board, 4 Greenport, 4 Oysterponds *moved by JR 2nd NV unanimous vote*
-discussion followed about tie-votes bc of even # of board members; in which case discussion will continue to consensus, unless it becomes a frequent issue, then we will revisit and voter record will be kept

**Committee Appointments**
RG→personnel
BH→personnel, building, budget
JR→building
NV→gardens
PS→budget
DM→garden
MF→policy
BL→policy [maybe budget]

**Old Business**
- No discussion

**New Business**
- Friends of the Library Board President Dr Tom Byrne introduction and presented new ideas for fundraising, programming, benefits, etc.
- Discussion of bank transfer between old friend’s group and FML bank account
- TV’s dedication and commitment were acknowledged

**Executive Session** began at 7:47 pm

*Meeting adjourned at 8:06 pm motion by DM unanimous vote*

**Next meeting September 13th**

Respectfully Submitted by Secretary Miriam Foster