

**Floyd Memorial Library
Board of Trustees Meeting
Monday, July 18, 2022**

In attendance: Tom Vitale, Buffy Hartmann, Rosemary Gabriel, Jurgen Riehle, Diane Mulvaney, Nadira Vlaun, and Peter Sacks.
Call to order 6:08

Approval of June Minutes: RG, 2nd DM - Unanimous

Board Member Nadira Vlaun announced that because of family reasons, she needed to resign from the Board at the close of this meeting. The Board and the Director expressed their heartfelt thanks for her years of service, and agreed that she would be cheerfully welcomed back, should she decide to rejoin us in the future.

Treasurer's Report:

Peter Sacks noted that the reports were not complete for this month, because of changes regarding the end of the fiscal year. His understanding of the records shows a surplus of \$39,000, whereas Tom assured the Board that the final figures will show a surplus of \$44,00 for this year. A motion was made to accept the Treasurer's Report by JR and 2nd by BH. It passed unanimously

Public Comments: None **Communications:** None

Director's Report:

Tom reported that visitor's numbers, as well as attendance in the Children's Department, were up from our June tally, and many children, teens, and adults signed up for the Summer Reading Program, "Oceans of Possibilities."

He discussed sharing a Social Worker with the Southold Library and reminded the board that "The Friends" of the Library will donate a commercial Tent, and outdoor furniture for the Public's use in the garden area. Tom is working with them and the tent providers. Tom also announced that he is actively seeking more teachers for our ESL program, as this is the key to our reach-out in the community. He also discussed a more thorough Auditing System and providers of that yearly service. Tom reported that he has decided, if there were no Board objections, to hire Christopher Bianchi for the Adult Reference Librarian position, and asked the Board to okay a moving expense of \$1,000, if Mr. Bianchi accepted, which was brought to a vote and unanimously passed by the Board. Tom discussed the pros and cons of the "Staff Time-Keeping System" to actively report on days and hours worked for each employee. Active discussion followed on the pros and cons of ADP vs. Sling. This issue was left open for further discussion.

Committee Reports:

Budget / Finance

Working on generating a budget for next fiscal year.

Building / Grounds.

JR, DM, BH, and TV are working together on improving the accessibility of the grounds for public use, including wheelchair accessibility, and seating areas.

Election of Officers for year July 2022 thru June 2023

President: Diane Mulvaney

Vice President: Miriam Foster

Treasurer: Peter Sacks

Secretary: Brenna Leveille

Buffy Hartmann, **Trustee**

The following persons should be removed as authorized signers from all financial accounts held on behalf of the library: Elizabeth Buffy Hartmann and Nadira Vlaun.

The following persons should be added as authorized signers to all financial accounts held on behalf of the library: Diane Mulvaney, Board President & Miriam Foster, Board Vice President.

Peter Sacks, Board Treasurer and Thomas Vitale, Library Director/CEO will remain authorized signers on all financial accounts held on behalf of the library.

Motion by RG, seconded by DM, Passed unanimously.

Adjourn: Meeting was adjourned at 9:05 PM.

Respectfully Submitted,

Rosemary Gabriel, Trustee
Acting Board Secretary