

Floyd Memorial Library
Board of Trustees Meeting
Monday, May 1, 2023

- I. **Call to Order**
 - A. 6:10 Meeting called to order: Smith-Ewing, Mulvaney, Gabriel, Foster, Leveille and Nasto

- II. **Approval of Minutes: 12/5/2022**
 - A. 12/5/2022 minutes Smith-Ewing motions, Mulvaney seconds
 - B. [4/4/2023](#) minutes Smith-Ewing motions, Mulvaney seconds

- III. **Friend's of FML**
 - A. Garden Party scheduled for June 10, 2023 at 4-6pm (annual meeting and fundraiser).

- IV. **Treasurer's Report**
 - A. Report written by Sacks (absent) shared by Nasto
 - 1. Ending budget year in good shape; money from schools

 - B. Questions initiated at 4/6/23 meeting:
 - 1. What is the T-Mobile bill and if for HotSpots, how many do we provide and how many go out?
 - a) Nasto will continue to look into the program and make plans for how to manage in the future.
 - b) The T-Mobile IS for the HotSpots.

 - 2. What is typical for monthly expenses? Should we reflect on highs/lows of last year and track trends for financial planning.
 - a) Nasto will continue to track for future budget planning.

 - 3. What are we putting in the "miscellaneous" budget line?
 - a) Some items included, Tent Rental, COVID expenses etc.
 - (1) We should add a rentals budget line for future years

- V. **Public Comment:** None

- VI. **Communications:**
 - A. Napier estate sent reverse mortgage notice. The reverse mortgage funding company has been awarded money. The property will be sold, once the reverse mortgage is paid off, other parties will be paid.

- VII. **Director's Report:**
 - A. Nasto presented budgets at the School Board meetings

- B. Budget report shared.
- C. The Computer Cafe has been set up. Updates to be made as soon as materials arrive.
- D. Overdrive connected to Sora to provide access to Greenport school.

VIII. Committee Reports

- A. Policy Committee: Committee will review the policies sent by Nasto and will re-write the FML policies.
 - 1. By-laws say that we need 8 trustees (3 from OP and 3 from GP) will be amended to say 7 trustees (3 from each hamlet and the 7th will be from either)
 - 2. Board will actively try to elect members to reflect the profile of the community.
 - 3. Discuss meeting structure to help balance committee meeting work and
 - 4. Nasto will send out drafts of policies and the policy committee will review, question and respond.
 - 5. Need to discuss policy around grants/gifts etc.
- B. Personnel:
 - 1. Job Descriptions being created and looking to hire two more circulation personnel
- C. Garden Committee-
 - 1. Meeting Oswaldo tomorrow to review pruning plans for the season
- D. Long-Term Strategy
 - 1. Will meet soon with Nasto included.

IX. New Business

- A. Insurance;
 - 1. Insurance coverage is provided for the BOT, Director, Staff, Volunteers etc.
 - 2. Should we get cyber coverage? How do we plan for a cyber attack event?
- B. L.I. Aquarium Tickets
 - 1. Received 25 tickets in February. Tickets were given away.
 - 2. More tickets should be purchased and the community will purchase them at cost from the Library.
 - a) Could the Friend's help buy the tickets to offer a better price to patrons? (roughly \$200)
- C. Makerspace

1. Nasto will follow up with the L.I. Community Foundation regarding the grant
2. We need to strategize the organization of the space, its functions and policy for its use.

X. Old Business

- A. Putting pause on liability research for extended wifi
- B. Staff Appreciation Party - will be planned for the fall during the July meeting.

XI. General Discussion

- A. Staff appreciation party
- B. Mulvaney proposed an initiative to thank previous board members for their service. Gabriel will provide hand-painted cards.
 1. Buffy
 2. Nadira
 3. Jurgen
 - 4.

XII. Executive Session: Entered at 8:15- ended at 8:23

XIII. Adjourn

- A. Meeting Adjourned at 8:25