I. **Meeting called to order by Mulvaney**
   A. Peter Sacks, Diane Mulvaney, Kathryn Kapell, Tom Byrne, Ellen Nasto, Brenna Leveille

II. **Approval of 8/7/2023 Minutes**
    A. Sacks motioned to Approve with changes. Byrne seconds.

III. **Friends Group Report**
    A. Meetings open to the public: second Thursday of the month at 5pm in Library meeting room.
    B. Shifting the focus to fundraising instead of getting new members due to lack of consistency/growth in membership
    C. Changing by-laws to reflect membership change
    D. “Do as You Please” road trip to NYC subsidized by Friends Group

IV. **Treasurer's Report**
    A. Leveille vote to approve, Mulvaney second. Approved unanimously

V. **Public Comment**
    A. Letter in the Suffolk Times saying, “Thank you to all of the libraries for summer programming…”

VI. **Correspondence**
    A. None

VII. **Personnel Report**
    A. Jocelyn Secaida was hired as a library page.
    B. Concerns raised about lack of teen programming and the teen librarian Ellen is working on finding someone to provide programming.

VIII. **Director's Report**

IX. **Committee Reports**
    A. **Budget & Finance** (Peter, Brenna, Diane)
    B. **Building & Grounds** (Tom, Diane)
    C. **Long Range Planning** (Tom, Emily, Diane)
    D. **Policy & Publicity** (Brenna, Emily, Diane)
2. The Freedom to Read Statement - waiting to approve until Collection Development Policy is created.

E. Personnel (Kathryn, Diane)

X. New Business
   A. Holiday closures 2023-2024
      1. Ellen will address staff requests about shift schedules when holidays cause early closures.
      2. Decision to close on December 31st this year because New Year’s Eve falls on a Sunday, regular hours are 1-5pm and the library was scheduled to be open until 2pm.
      3. Library will also close on December 24th this year because it falls on a Sunday.
      4. Library will be closed on Easter Sunday. Vote to approve, Tom; seconded Kathryn, approved unanimously.

XI. Old Business
   A. Library Bill of Rights - Vote to approve Diane, Seconded by Peter, Approved unanimously
   B. Staff Appreciation Party -
      1. Wednesday, November 15th at 4:30pm
         a) Catering by Orient Country Store (35 people)
         b) Beverages - will be picked up by board member
         c) Staff Appreciation Gifts

XII. General Discussion

XIII. Executive Session

XIV. Adjourn - Next meeting, Monday, November 6th at 6pm.
   A. Meeting adjourned at 7:56pm.