

**Floyd Memorial Library**  
**Board of Trustees Meeting**  
**Monday, October 2, 2023**

- I. **6:02 Meeting called to order by Mulvaney**
  - A. Peter Sacks,, Diane Mulvaney, Kathryn Kapell, Tom Byrne, Ellen Nasto, Brenna Leveille
  
- II. **Approval of 8/7/2023 Minutes**
  - A. Sacks motioned to Approve with changes. Byrne seconds.
  
- III. **Friends Group Report**
  - A. Meetings open to the public: second Thursday of the month at 5pm in Library meeting room.
  - B. Shifting the focus to fundraising instead of getting new members due to lack of consistency/growth in membership
  - C. Changing by-laws to reflect membership change
  - D. “Do as You Please” road trip to NYC subsidized by Friends Group
  
- IV. **Treasurer’s Report**
  - A. Leveille vote to approve, Mulvaney second. Approved unanimously
  
- V. **Public Comment**
  - A. Letter in the Suffolk Times saying, “Thank you to all of the libraries for summer programming...”
  
- VI. **Correspondence**
  - A. None
  
- VII. **Personnel Report**
  - A. Jocelyn Secaida was hired as a library page.
  - B. Concerns raised about lack of teen programming and the teen librarian Ellen is working on finding someone to provide programming.
  
- VIII. **Director’s Report**
  
- IX. **Committee Reports**
  - A. **Budget & Finance** (Peter, Brenna, Diane)
  - B. **Building & Grounds** (Tom, Diane)
  - C. **Long Range Planning** (Tom, Emily, Diane)
  - D. **Policy & Publicity** (Brenna, Emily, Diane)

2. The Freedom to Read Statement - waiting to approve until Collection Development Policy is created.

**E. Personnel (Kathryn, Diane)**

**X. New Business**

A. Holiday closures 2023-2024

1. Ellen will address staff requests about shift schedules when holidays cause early closures.
2. Decision to close on December 31st this year because New Year's Eve falls on a Sunday, regular hours are 1-5pm and the library was scheduled to be open until 2pm.
3. Library will also close on December 24th this year because it falls on a Sunday.
4. Library will be closed on Easter Sunday. Vote to approve, Tom; seconded Kathryn, approved unanimously.

**XI. Old Business**

A. Library Bill of Rights - Vote to approve Diane, Seconded by Peter, Approved unanimously

B. Staff Appreciation Party -

1. Wednesday, November 15th at 4:30pm
  - a) Catering by Orient Country Store (35 people)
  - b) Beverages - will be picked up by board member
  - c) Staff Appreciation Gifts

**XII. General Discussion**

**XIII. Executive Session**

**XIV. Adjourn - Next meeting, Monday, November 6th at 6pm.**

- A. Meeting adjourned at 7:56pm.